

Cosmic Cherubs



Childrens Day Nursery

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Welcome

Thank you for enquiring about Cosmic Cherubs Children's Nursery.

At Cosmic Cherubs your child is at the centre of everything we do. Our aim is to provide a high quality of childcare, we want our children to have a nursery experience that is worthwhile and that will give them positive learning experience from which to build upon in later life.

We believe that we are privileged to have the opportunity to help your child grow, develop and reach their full potential. This can only be done effectively with the co-operation of our parents, who we believe are invaluable assets to the life of the Nursery. Working in partnership, we will strive to deliver these goals.

Through play and varied activities, the curriculum offered will promote positive attitudes. Children will learn to respect themselves and others. Our experienced staff will deliver an exceptional level of education to progress children's development and learning

The children will have a packed day full of activities like, Stories, Construction, Arts and Crafts, Painting, Music, Dance, Puzzles, Drawing, role playing, dressing up, outdoor activities and much more.

A safe, caring and welcoming atmosphere where children and parents feel valued and respected is the foundation upon which

our special service is built upon.

In order to provide this high level of care, our professional and dedicated staff team have continual training and personal development.

The team is lead by Joanne, the manager, who oversees the delivery of the special type of care that we provide at Cosmic Cherubs. She is enthusiastic, experienced and totally committed to the nursery. Joanne takes care of the day to day running of the nursery and has significant experiences in the provision of childcare. She is a caring professional who has very special relationships with our children and our parents. Joanne is also a mother who has a great knowledge of children's development and is always available to answer questions that you may have.

This welcome pack is intended to give you a small insight into the nursery.

We would welcome you to arrange a visit to meet the team and see and experience Cosmic Cherubs.

Where will you find Cosmic Cherubs?

Cosmic Cherubs is an easily accessible and centrally located nursery based in Blantyre, on the outskirts of Hamilton. The nursery is situated on Glasgow Road which is the main road linking Blantyre to Hamilton and Cambuslang. The location is also within easy access of the East Kilbride Expressway and the M74 beyond.

The building has been extensively converted to offer a stimulating, secure and playful environment. It has specially designed rooms for babies, toddlers and pre-school children. Each of these areas have toys and activities to meet the needs of the children.

To the side of the nursery, there is an enclosed secure garden offering plenty of opportunity for outdoor activities. Our garden is equipped with a range of equipment designed to encourage physical activity, imaginative play and of course fun.

There are parking facilities to the side of the building and the location of the nursery provides access to many walks.

Partnership Nursery

We have partnership with South Lanarkshire Council, which allows us to offer government funding to all 3-5 year olds. Working with South Lanarkshire Council enables the nursery to access a wide range of information and resources which can be incorporated into the nursery.

As a partner provider parents are entitled to 12.5 hours a week for children aged 3 to 5 years old. This is for 2.5 hours a day (with a minimum of three sessions a week to qualify for funding). Parents can top up to full or half day sessions. The 2.5 hour sessions run from 9am to 11:30 am and from 1pm to 3.30pm.

After School Care and Holiday Club

Cosmic Cherubs Nursery operates an After School Care and Holiday Club. We offer a pickup service from the following schools:

- 🌐 St Josephs Primary School
- 🌐 David Livingstone Primary School
- 🌐 High Blantyre Primary School
- 🌐 Auchinraith Primary School
- 🌐 Hallside Primary School

If you are interested in after school care and your school is not mentioned then please contact the nursery and should there be sufficient demand we may add more schools later.

The After School Club runs from 3pm to 6pm during term time. Holiday Club runs from 8am to 6pm during holidays.

Our after school and holiday club offers a stimulating and homely environment in which to play or take part in activities such as:

- 🌐 Arts, crafts, games, reading
- 🌐 Board games, team games, films/DVDs
- 🌐 Trips to fun places during holiday club
- 🌐 Games consoles – xbox and ps3
- 🌐 Work/play on the desktop PC or laptop
- 🌐 Kids can do their homework or simply relax

You can read about some of our trips in our newsletters or facebook page.

The aim of our service is to help children develop their full potential through social, intellectual, emotional and physical activity. In addition, we offer an evolving service taking on feedback from kids and parents.

Our Baby Rooms – Tiny Roos and Tumbling Tiggers

At Cosmic Cherubs, we realise the importance of your most treasured possession being content and happy, so our team will do everything possible to make their nursery experience enjoyable and fun.

Our babies have their own play areas, which are bright, spacious, colourful and provoke exploration and inquisitiveness.

The baby room accommodates twelve babies from the ages of six weeks to 2 years. Experienced staff will aim to follow the home routine of each baby as closely as possible.

We aim to provide somewhere they feel they belong and are cared for. Toys and activities have been developed to ensure each baby is stimulated and safe. In the play areas there are many soft furnishings to allow children to play comfortably and safely. They will have plenty to do.

Weather permitting, babies will be taken out each day for a walk in the nursery's double/triple buggies. Each baby will have a designated key worker who will provide a daily report to parents and will ensure that the needs of each baby are catered for.

Little Stars (2 years to 3 years)

The staff at Cosmic Cherubs realise that children aged between 2 and 3 years still have very individual needs and these will be catered for in the The Little Stars area of nursery.

Toddlers are active, inquisitive and learn through play. They will have the opportunity to discover their own independence and to develop their social skills. In addition, they will have the opportunity to explore, create and experiment with a variety of equipment and resources to develop physical and mental skills.

They have their own Soft Play area where they can develop motor skills and interact with other children. An area where children can express themselves in arts and crafts, painting, play dough, water and sand is also provided.

The staff will work with the children on themed, simple projects about themselves, their environment and the world around them.






We also have a visiting music and dance teacher.

Cosmic Cadets (3 years to 5 years)

At this stage of development the materials and resources available challenge and interest the children. The staff are committed to assisting the children to gain the necessary skills for a smooth transition into formal education.

The curriculum will be based upon the National Framework for

3~5 year olds and a Curriculum for Excellence will encompass the five key aspects --

-  Communication and Language
-  Emotional, Personal and Social Development
-  Knowledge and understanding of the world
-  Physical development and movement
-  Expressive and aesthetic Development

(Detailed methods and plans can be viewed upon request.)

In addition to our extensive daily programme of activities we are very active in promoting learning in areas such as mathematics, science and IT. We use an interactive whiteboard to deliver a selection of this learning and our visiting music and dance teacher also works with this age group.

The Team

The Staff at Cosmic Cherubs are experienced and qualified in childCare.

The team are dedicated to providing a friendly, warm secure and understanding environment, ensuring that each child is treated

individually and with enthusiasm.

During a visit to the Nursery you will have the chance to meet the team and we will answer any questions that you may have.

The owner and managers assess and plan staff training and professional development needs on a regular basis.

Cosmic Cherubs operates a key worker system. This allows parents to have a point of contact and ensures that each child's needs are met.

Parents will be given a daily report of their child's day and parents are encouraged to attend a parents evening.

Staff Ratios

Room	Age Group	Staff : child ratio
Tigeroos	0 – 2 yrs	1 : 3
Little Stars	2 – 3 yrs	1 : 5
Cosmic Cadets	3 – 5 yrs	1 : 8
After School Care	5 – 12 yrs	1 : 10

Admittance Procedures

After an initial visit to the Nursery, we would ask that all application forms be submitted so the child can be placed on the waiting list. As soon as a place becomes available parents will be notified and a settling in programme will be devised and all registration forms will be completed.

Meal Times

We have an on-site cook with a focus on healthy eating and nutrition. Details of our menus are available from the staff or can be viewed on the parents noticeboard in the main entrance area

In addition, a great deal of time is spent encouraging your child to be aware of table manners and enjoying mealtimes. Babies bottles should be brought into the nursery ready prepared and these will be heated as required.

Children will be provided with a morning and afternoon snack of either fresh fruit, toast or a biscuit with a drink of milk or water. Water is available throughout the day.

Please ensure that our staff are made aware of any special dietary requirements/allergies.

Settling In

This is a very important time for children and parents, and we want you both to be confident and happy, therefore when a start date is agreed the nursery staff will arrange an individual settling in programme.

Indoor and Outdoor Shoes

To maintain the cleanliness of the nursery and improve our infection control we have requested that parents supply indoor and outdoor shoes. Each child will have a labelled shoe bag sack (supplied by the nursery) for storage of shoes. Suitable indoor shoes would be plimsolls or slippers.

Security

Security is of paramount importance at Cosmic Cherubs. We have a fob entry security system. For visitors who do not have a fob we have a camera controlled door entry system. We also kindly request that parents ensure that the main door is closed behind them when entering or leaving the premises.




Details of collecting procedures will be discussed at your visit.

Equal Opportunities

All persons will be treated equally and without prejudice taking into consideration their culture, religion, gender, disability and race. The children will be encouraged to respect one another and value their peer group's differences.

Keeping Parents Informed and Partnership Working

We aim to keep our parents informed about the nursery through a range of methods such as:

-  Email, letters and phone calls
-  Newsletters (available from download from the website www.cosmiccherubsnursery.co.uk and our facebook page www.facebook.com/cosmiccherubsnursery.co.uk)
-  Nursery updates are posted on the facebook page

- 🌐 Periodic parents evening
- 🌐 Parents Forum. If you wish to participate then please contact the manager to be notified of meetings. We aim to hold a meeting every term for parents to discuss their thoughts and suggestions for the nursery.
- 🌐 Suggestion box. Suggestions for the nursery can be communicated at any time through the suggestion box at the entrance or directly to the manager or staff.
- 🌐 We welcome informal discussions at any time throughout the year
- 🌐 Parents receive daily feedback from their child's keyworker

Any parents/carers/grandparents wishing to come into the nursery to tell a story, bake a cake, do some planting or sing with the children will be most welcome, we would really appreciate your support, so if you have a little spare time please see a member of the room staff for more information.

Uniforms (optional)

Uniforms are optional but we would encourage the use of them as it will assist with a more professional environment. If you are interested in buying a uniform then please contact the manager.

Fees For The Nursery

	Tigeroos	Little Stars	Cadets
Full Day	£37	£35	£31.50
Morning Session	£20.50	£18.50	£16.50
Afternoon Session	£20.50	£18.50	£16.50

A reduction of 10% will be given to full time children.

Hours

Full Day 8am – 6pm

Morning session 8am – 1pm

Afternoon Session 1pm – 6pm

Late Charge : £7 per hour

The Nursery will close between Christmas and New Year.

If you require additional hours out with the sessions, please do not hesitate to contact the Nursery Manager.

Fees For After School Club

Out Of School Care	£5.50 per Breakfast club	£11 per school day	£24 per holiday

Payment

Payment must be paid one month in advance and is due on or around the last Friday of each month. An account of costs will be sent approximately 1 week prior to settlement date.

The nursery will close for one week during Christmas and New Year therefore fees are calculated over 51 weeks of the year. All parents are requested to pay by standing order. This will help reduce the time that management spend on administration and place more focus on the development of our service. If additional sessions are taken then a supplementary invoice will be issued and this can be paid by bank transfer or card. We will not be accepting cash (unless it is problematic to pay by bank transfer or card). Details of our bank details are available from the manager. Also note that if you are paying by card that there is no charge for debit cards but credit cards will carry a 1.75% fee.

Holidays

Please inform the nursery of all holidays. Full fees must be paid during holidays and absences.

Partnership Funding

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You cannot top up partnership by an hourly rate, only by a half or full day.